



OXFORDSHIRE COUNTY COUNCIL

Action and Recommendation Tracker Performance & Corporate Services Overview & Scrutiny Committee

Councillor Eddie Reeves, Chair | Tom Hudson, Principal Scrutiny Officer, tom.hudson@oxfordshire.gov.uk

The action and recommendation tracker enables the Committee to monitor progress against agreed actions and recommendations. The tracker is updated with the actions and recommendations agreed at each meeting. Once an action or recommendation has been completed or fully implemented, it will be shaded green and reported into the next meeting of the Committee, after which it will be removed from the tracker.

KEY	No progress reported	In progress	Complete
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Recommendations:

Meeting date	Item	Action/recommendation	Personnel	Completion date	Last reviewed	Update/response
30/09/22	Citizens' Jury	That the Council develops a clear plan as to how any future Citizens' Juries would best be incorporated within the wider policy-development and decision-making processes of Council.	Claire Taylor (Accountable) Simon Harper (Responsible)		11/01/23	The Head of Governance has signed up to a training session on Deliberative Democracy and its implications on the role and practice of local authorities for 28 th February. This training is also open to other council officers and is a first step in scoping how to incorporate Citizens' Juries into wider processes effectively.

KEY	No progress reported	In progress	Complete
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Actions:

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30.09.22	Work Plan	Change consideration of the work plan to the start of the meeting	Tom Hudson		11.01.23	This request has been noted but the specific practicalities of the current Budget meeting make it inadvisable to implement. The change will be made for the next meeting.
30.09.22	Work Plan	Invite Future Oxfordshire Partnership members to attend the briefing on	Tom Hudson		11.01.23	The organisation of this briefing has not progressed but will be after this meeting.
	Work Plan	That a report on the Committee's consideration of the budget proposals and subsequent observations be brought before the next meeting of the Committee for agreement, prior to submission to Cabinet for consideration.	Tom Hudson	20.12.22	11.01.23	Complete – presented to Cabinet on 20 Dec 2022 <i>(No recommendations were made at the 9 December 2022 meeting of the Committee)</i>
09.12.22	Work Plan	That the Cabinet Member for Finance write to the Committee outlining how the Committee's comments and recommendations from the previous year's budget scrutiny had been incorporated into budget management over the previous 12 months.	Cllr Miller and Lorna Baxter		11.01.23	Owing to greater changes in the budget than forecast staff resource has not been available to facilitate this request but a verbal response will be provided at the meeting.

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		That the Head of Financial Strategy provide the Committee with an analysis of how the termination of the Section 113 agreement impacted the proposed budget.	Kathy Wilcox		11.01.23	Owing to greater changes in the budget than forecast staff resource has not been available to facilitate this request but a verbal response will be provided at the meeting.
09.12.22	Work Plan	That the Cabinet Member for Community Services and Safety provide the Committee with the balance of the Community Safety Reserve, following cancellation of the Service's annual contribution to that fund.	Cllr Hannaby (accountable) Tom Hudson (responsible)		11.01.23	This contribution has been reinstated to the budget. The expected balance at year end will be £2.42m